
Minutes of the East Clandon Parish Council Meeting held in the Village Hall on Wednesday 25th July 2012

Present Sibylla Tindale (Chair), Al Mundy, Paul Richardson
In Attendance Cllr Keith Taylor, Pete Bryant (Surrey Advertiser), Mary Leech (parish clerk)
Apologies Cllr Jenny Wicks, Cllr Jen Powell, Ray Corstin, Ian Peacock

Declaration of personal or prejudicial interests registered: Sibylla Tindale: Hilltop Farm

Item	Action
12/070 Minutes of the meeting of 19th June 2012 The Minutes were amended as follows: <u>item 12/061e</u> to read “ <u>Item12/055. Localism Bill</u> . Information will shortly be available. The GBC Local Plan will be ready in December 2012.” The Minutes were then signed by the Chairman as a correct record.	
12/071 Matters arising, not dealt with below as separate agenda items a. <u>Item 12/061a. Hilltop Farm Ragwort control</u> . The ragwort has been removed; watch will be maintained for re-appearance of growth and flowering. b. <u>Item 12/061d. Superfast Broadband for the village</u> . Paul told the meeting that it is still hoped that a contract to Surrey Superfast Broadband Team will be awarded by the end of this month.	
12/0272 Co-option of new councillor. Ian Peacock was co-opted. Mary will provide the necessary documentation for him to sign.	ML
12/073 Financial Matters a. Councillors have been provided with: i. Financial Report detailed April 01–June 30 2012. ii. Income and Expenditure versus Budget Report for 2012 up to end June 2012. b. Current Account: £3,074.04 Deposit Account: £3,615.95 c. <u>Financial Regulations Review</u> . It was proposed by Sibylla Tindale and seconded by Al Mundy that these Regulations be approved. All councillors voted in favour and the Regulations were therefore adopted. Mary will provide councillors with the approved Regulations. d. <u>Community Improvement Grant</u> . Following submission of application for a grant we await information from SITA. e. <u>Fixed Asset Register</u> . Mary will update the Register, and seek advice from our Internal Auditor (Arthur Hunkin) concerning valuations of items owned by ECPC.	ML ST ML

12/074	<p>Planning Matters <i>new applications:</i> <u>The Old Dairy 12/P/010704</u> Change of use from business to residential. <u>Meadow Cottage 12/T/00116</u> Fell cherry tree as multistemmed and in poor condition. <i>Enforcement:</i> <u>Hilltop Farm.</u> Because of observed deviations from the Planning Appeal conditions laid down by the Planning Inspectorate, Sibylla will write to GBC Enforcement Officers to fully inform them of these deviations and to ask for the assurance of GBC that they will enforce them as imposed.</p>	ST
12/075	<p>Traveller Site Provision. Councillors approved a draft letter to Carol Humphreys, Head of Planning Services at GBC in response to her email letter of 26th April 2012 sent to all parishes within the Guildford borough. This requested information about any possible available land that could be considered for Traveller pitches (in East Clandon). This letter will now be sent to GBC Planning Services.</p>	ST
12/076	<p>Register of Interests and new Code of Conduct Regulations Mary told the councillors that in effect from 9th July 2012 the prescribed form for making declarations of acceptance of office for elected and co-opted parish councillors is changed. Councillors no longer have to declare that they will observe the Code of Conduct. The new Code of Conduct is named “Disclosable Pecuniary Interests” and will need to be adopted at the next ECPC meeting.</p>	ML
12/077	<p>Olympic Road Race (Saturday and Sunday 28th and 29th July) The final village plans for this weekend’s road races were outlined by Sibylla. It is expected that there will be enough volunteers to man the carparking in Tunmore Fields on both days from 9am.</p>	
12/078	<p>Village Neighbourhood Plan : Localism Bill Sibylla asked all councillors to familiarise themselves with the CPRE information booklets, for discussion and comments at our September meeting.</p>	All cllrs
12/079	<p>Risk Assessment The current Risk Assessment Policy was reviewed and minor alterations/modifications added. There were no significant changes. Mary will provide councillors with the revised document.</p>	ML
12/080	<p>Annual “things to do” revision. The East Clandon Parish Council Annual Tasks list was brought up to date. Mary will provide councillors with the revised list.</p>	ML
12/081	<p>Any other business</p> <ol style="list-style-type: none"> a. Nick Etches of The Old Forge has notified the council that necessary roof tiling repairs are to be carried out soon on his property adjacent to the approach bend on The Street, which will necessitate erection of scaffolding. He has informed SCC Highways who will be providing temporary traffic lights for the duration of this work. 	

- b. Sibylla has received information from television Channel 4 that they are going to be producing a documentary featuring family life, and requesting to be put in touch with interested families. Sibylla will post this on the village google mail.

ST

In the absence of further business the meeting closed at 8:50pm.

Date of next meeting: Tuesday 11th September at 7:45pm (pre-meeting at 7:15pm)

Mary Leech, Parish Clerk 31st July 2012