
**Minutes of the East Clandon Parish Council Meeting
held in the Village Hall on Wednesday 13th March 2013**

Present Sibylla Tindale (Chair), Ray Corstin, Ian Peacock, Al Mundy
Apologies Cllr Jenny Wickes, Cllr Jen Powell, Cllr Bill Barker, Paul Richardson
In Attendance One member of the village; Mary Leech (parish clerk)

Item	Action
13/021 Disclosures of Pecuniary Interest None	
13/022 Minutes of the meeting of 11th February 2013 The Minutes were signed by the Chairman as a correct record.	
13/023 Matters arising, not dealt with below as separate agenda items	
a. <u>Item 13/012a. Village Neighbourhood Plan – Localism Bill.</u> There is no new information. Mary was asked to contact Cllr Jennie Wicks and ask her when ECPC will be consulted about the Local Plan	ML
b. <u>Item 13/012b. Village War memorial.</u> Paul is awaiting the third estimate.	PR
c. <u>Item 13/012d. Surrey Hills AONB Boundary Review.</u> No new information yet available.	
d. <u>Item 13/015. Pathway between St Thomas Drive and The Old Epsom Road.</u> In hand.	RC
e. <u>Item 13/016. The Common.</u> Awaiting quotes for plastic matting for the pathway.	
f. <u>Item 13/017. Oral History of the village.</u> Sibylla will find out if any villagers are interested in developing this idea.	ST
g. <u>Item 13/018. Annual Village Meeting plans. (8th May)</u> Sibylla will confirm the time and details with our guest speaker (team leader for Superfast Broadband in Surrey), and also prepare publicity/posters. Wine and light snacks will be provided.	ST
h. <u>Item 020b. Dog training field.</u> No response yet from GBC Enforcement Department to the letter sent asking them to investigate the nature of the sheds erected on this area.	
13/024 Financial Matters	
a. <u>Financial Report.</u> Councillors had been provided with a financial statement to end February, and an updated Income & Expenditure position to the end of February 2013. <u>Current Account</u> £1832.35; <u>Business Reserve Account</u> £2617.09	
b. <u>Concurrent Functions Grant Status</u> <u>For 2013-2014.</u> There is still 50% funding available for use until 31 st March 2014, and further projects will be discussed at future meetings:	

Recreation Ground: £3000 (ie grant of £1500 available)
Wildlife Improvements: £1000 (ie grant of £500 available)
Open Spaces Improvements (Tunmore Fields): (*Grant spent, £0 balance.*)

c. Tennis Court cleaning. Sibylla will confirm with the Contractor (Complete Tennis Court Services) that their estimate of £1850 +vat, still stands, before authorising the work. ST

d. Annual Review of tennis court subscriptions. It was decided to maintain the current rate for the coming year. Liz Ross will notify villagers via the village googlemail. Liz Ross

e. Appointment of Internal Auditor for the coming financial year. Arthur Hunkin has agreed to continue as our Internal Auditor.

13/025 **Planning Matters**

- a. New planning applications.
Boscawan Cottage. 13/P/00242. Application for 2-storey extension to existing garage/workshop. Councillors have no objections.
- b. New Enforcement notice.
Antler Cottage. Satellite dish on chimney within Conservation Area. Mary has been told by the residents of Antlers Cottage that they are seeking advice from GBC and will inform ECPC of any relevant information. The satellite dish in question is actually on a single storey extension fronting New Road and not on the chimney.

13/026 **Annual Reviews of Risk Assessment Policy and Fidelity Assurance Policy.**

- a. Risk assessment policy. The policy was reviewed and approved without change.
- b. Fidelity Assurance Policy. Councillors agreed that no change in our current policy is necessary.

13/027 **Annual Review of Local Council Insurance Policy**
(Deferred to May meeting)

ML

13/028 **Biennial Review of Tunmore Fields Contract**

Mary will ask Mike Cook if he wants to renew the Contract with ECPC for the lease of Tunmore Fields for a further 2 years. It was decided not to increase the annual fee of £1600.

ML

13/029 **Risk Assessment Reports.**

Mary reminded the councillors that Reports are now due.

Cllrs.

13/030 **Road Safety**

Sibylla reported on her meeting with the Traffic Engineer for this area of Surrey Highways. The councillors decided to accept his recommendation to erect a 'Welcome Gate' to the side of the Ripley Road approach to the village. The cheapest quote available by SCC accepted suppliers for purchase and installation is £840 +vat (with a possible additional sum of £150 if traffic has to be diverted during installation). This will be confirmed at the next ECPC meeting (April).

Cllrs.

13/031 **Grit/salt bins**
SCC Highways Department offers a 3-year, £1000, contract for the maintenance and filling of bins which are sited on SCC highways land and which are licensed by them. The advisability of relocation of any of our bins was discussed, in view of the fact that the 3 bins owned by ECPC are all sited on ECPC land, not on SCC highways. Because GBC no longer sell nor supply salt to parish councils ECPC will need to decide on the best method of obtaining salt. The matter was referred to Skip McMullan for decision.

13/032 **Any other business.**

In the absence of further business, the meeting closed at 8:45 pm.

Mary Leech, Parish Clerk 20th March 2013

The next meeting of the East Clandon Parish Council will be held on Wednesday 10th April, beginning at 7:45pm (pre-meeting at 7:15pm)
