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Minutes of the East Clandon

Parish Council Meeting held in the Village Hall on Wednesday, 8th November 2017 at 7.45pm.

Present Sibylla Tindale (Chair), Ray Corstin, Al Mundy, Clare Goodall

In Attendance Alyson Blackwell (parish clerk), SCC Cllr Julie Iles, Roger Nickolds.

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| 17/78 | Apologies for Absence - Cllr Ian Peacock, GBC Cllrs Matthew Sarti, Cllr Jenny Wicks and Cllr David Reeve. | |
| 17/79 | Disclosures of Interest - Parish Clerk declared an interest in tree planning application 17/T/00261 | |
| 17/80 | Minutes of the Previous Meeting on 4th October 2017 - The minutes were signed by the Chair as a true record. | |
| 17/81 | Matters Arising – not dealt with below as separate agenda items:
<u>Item 17/05 War Memorial</u> - Update from Roger Nickolds. On-going seeking quotes to carve in situ based on War Memorial Trust (WMT) recommendation, pending receipt of quotes to submit funding application by 31 December 2017. Also requesting quotes and tree planning application for the Oak tree in the churchyard to improve surrounding area in line with WMT recommendations. Other tree works in the churchyard to be done at the same time for the Yew Tree. Next step to meet GBC tree expert to discuss TPO prior to submitting tree planning application. Roger Nickolds was thanked for all his hard work.
<u>Item 17/51b.) Extension of wildflower area in the Village</u> - Quote received to regenerate the wildflower meadow on the East Clandon Common for £600. Sibylla agreed to submit the application to the SCC Members Allocation Grant Scheme. Endorsed in principle, subject to funding constraints.
<u>Item 17/64d.) Overgrown hedges overhanging the pavements</u> - Noted improvements with exception of a few cottages where hedges are still overhanging making access to pavements difficult. Parish Council agreed to follow up with a letter where there are reported difficulties, Ray agreed to check and advise.
<u>Item 17/65c.) Application for Concurrent Functions Grant 2018-19</u> - Application submitted to replace tennis court fencing, response pending from GBC.
<u>Item 17/65d.) Review of garden contract</u> - On going, Sibylla to meet with Ray to review. Agreed to look into whose responsibility it is to maintain the hedgerows both sides of the road along Snelgate.
<u>Item 17/73 Traffic Calming</u> – Closed item, action completed.
<u>Item 17/74 Surrey County Council Consultation – Proposed car parking charges on SCC Countryside Estate</u> – Closed item, no response.
<u>Item 17/77a.) GBC Complaint hearing for Cllr David Reeve</u> – Closed item. Sibylla to circulate response received from GBC.
<u>Item 17/77b.) Notice of conclusion of external audit</u> – Closed item, notice displayed on website, compliant with transparency regulations. | RN
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RC/ST
RC/ST
ST |
| 17/82 | Play Strategy
Project completed playground equipment installed and open for play. Thanks again to be accorded to Monika Prii and Julie Eves in particular for the work they have done to support this lovely addition to the village, and to the other village mothers who were part of the consultation group. To include on Annual | |

	task list for March to clean village benches and play equipment. Proposal agreed to replace football net from the funding received. Agreed no adjustment required to increase insurance cover for the playground beyond the current provision of £48,000.	PC ST
17/83	Risk Assessments Risk assessments completed and satisfactory condition for tennis court, playground, administrative, open spaces, trees and hedges with the exception of works to be done to Back Lane pond. Ray was thanked for replacement locks installed to access the Common.	
17/84	Back Lane Pond Arranged for Mr Smithers to clear the reeds from the pond in December 2017. Recommended to defer further works to dig out the silt until the New Year to avoid damage to the area. Agreed to seek approval from the Site Manager for Forte to pump out the slurry to remove the silt into the neighbouring field and to seek quotes for the works.	PC RC
17/85	Draft budget for 2018/19 Agreed to prepare the draft budget to review at the next meeting. To include provision to replace the tennis court fencing, garden contract and pond works.	PC/ST
17/86	Financial Matters a.) Financial reports to 30 th October 2017 had been circulated and accepted. b.) Receipt of Charitable Donations of £1,500 from Shere Hill Climb and £250 from Jude Brendon – Thanks were extended for the generous donations towards the upgrade of the playground. c.) Transparency grant application - Grant application of £740 for the Transparency fund was approved for submission. Thanks were given to the Parish Clerk and to Peter Smart for the work done to meet the new requirements. d.) Acceptance for tree quotes for the playground – 3 quotes were considered, approval given for Cormack Tree Cate Ltd for £1,020 for works to the sycamores in the recreation area. Agreed to get a quote to install 3 poles and planting to fill the gap in the hedge to make the area more secure.	ST
17/87	Planning Matters. a.) 17/T/ 00237 Tree Planning St Thomas of Canterbury - no comments. b.) 17/T/00261 Tree Planning 6 School Lane – no comments	
17/88	Any Other Business a.) Notification from SCC – Changes at Surrey’s community recycling centres - agreed to circulate flyer via village email and other useful contact numbers. b.) Parish Liaison Group – Parish Clerk attended GBC meeting on traveller incursions, to share the slides for consideration on receipt. c.) Parliamentary Boundary Review – Noted public consultation, no changes proposed to Constituency boundaries in Guildford Borough. d.) Monthly update from SCC County Councillor Julie Iles – Agreed helpful for the bulletin with regular updates to be publicised and to share the link via the website for anyone to request to receive the bulletins.	PC ST/JI
17/89	Dates for 2018 meeting The following dates were approved – next meeting 17th January at 7.45pm , no February meeting, 7 th March, 4 th April, 2 nd May Annual General Meeting, 6 th June, 4 th July, no August meeting, 5 th September, 3 rd October, 7 th November, no December meeting.	

The meeting closed at 21.05pm
Alyson Blackwell – East Clandon parish clerk - 2017